

## Agenda – April 3<sup>rd</sup>, 2005 Transition Meeting

1. **CALL TO ORDER / ROLL CALL**
2. **MINUTES**
  - a. Read/waive reading of March 20<sup>th</sup> SGC Minutes
  - b. Move to approve March 20<sup>th</sup> SGC Minutes
3. **OLD BUSINESS**
  - a. Awards – George
    - i. The George Award is intended for a Guest or Merchant that is in attendance of that years main event and has shown dedication to CoastCon by supporting CoastCon with advertisement, programming, supplies (staff costumes, charity auction, and so on). The members of the Governing Committee will each nominate 1 nominee, be it individual or group. The Chairman will select one of the ten nominations as the award winner. Presentation will be at the Annual General Membership Meeting.
  - b. Awards – Herbie
    - i. The Herbie Award is for any member of CoastCon that has shown dedication and volunteered (officially or unofficially) their time resources to help CoastCon Inc. Each member of the Governing Committee will be secretly polled by the Chairman for 2 nominations. The Chairman alone with count the vote and is solely responsibility for getting the awards created. Presentation will be at the Annual General Membership Meeting.
  - c. Report on Mark Worrell – Tex Albritton
  - d. CC28 Budget Amendment – Carmen Tempone
  - e. Call for Reports – Department Heads
    - i. Art Room
    - ii. Gaming
    - iii. Hospitality Suite
    - iv. Hotel
    - v. Guests
    - vi. Merchant Room
    - vii. Programming
    - viii. Webmaster
    - ix. Charity
    - x. Security
    - xi. Fan Liaison
    - xii. Video Rooms
    - xiii. Registration
4. **EXECUTIVE SESSION**
  - a. Approve minutes of March 20<sup>th</sup> ES
  - b. Re-open and resolve tabled issue from March 20<sup>th</sup> ES
5. **CORRESPONDENCE**
  - a. Resignation of Chairman Lon Jerome
  - c. Resignation of MAL Brian Everhart
6. **NEW BUSINESS**
  - a. Appointment of open GC positions

- b. Appointment of staff/CC Inc positions at discretion of Board
- c. CC29 Report
  - i. Tasking of hotel contract
- d. Sam's Club
  - i. Tasking of finding information
- e. Inc CC
  - i. Tasking of finding information
- f. Call for other New Business

**7. OTHER BUSINESS**

**8. ANNOUNCEMENTS**

**9. ADJOURNMENT**

**COASTCON, INC.**  
**Governing Committee Transition Meeting**  
April 3, 2005

TIME AND PLACE: Sunday; April 3, 2005; 5:00pm; Broadwater Magnolia Ballroom, Biloxi MS

PRESIDING: Cynthia Majure, Secretary

MEMBERS PRESENT: Carmen Tempone, Brian Everhart, Cynthia Majure, Mark Tempone, William Murphy, John Holland

MEMBERS ABSENT: Lon Jerome, Sally Jerome, Bill Majure

OTHERS PRESENT: Tex Albritton, Garland Young, Liz Reesman, Ricardo Cruz, Daniel Williams, Theresa Anoskey, Lynn Jerome, Mike White

AGENDA: Agenda is distributed to members.

MOTION: Mark Tempone SECOND: Carmen Tempone  
"To amend agenda by removing section 6, entries a-e."  
Motion carries.

MOTION: Mark Tempone SECOND: Carmen Tempone  
"To accept agenda as amended by Board."  
Motion carries.

MINUTES: Minutes of March 20<sup>th</sup>, 2005 are distributed to members.

MOTION: Cynthia Majure SECOND: Carmen Tempone  
"To waive the reading of the March 20<sup>th</sup> minutes."  
Motion carries.

MOTION: Cynthia Majure SECOND: Carmen Tempone  
"To accept the March 20th minutes as distributed to members."  
Motion carries.

OLD BUSINESS: The Board discusses the George Award, and considers the following criteria recommendation from Lon Jerome:  
"The George Award is intended for a Guest or Merchant that is in attendance of that year's main event and has shown dedication to CoastCon by supporting CoastCon with advertisement, programming, supplies (staff costumes

OLD BUSINESS:

charity auction, and so on). The members of the Governing Committee will each nominate 1 nominee, be it individual or group. The Chairman will select one of the ten nominations as the award winner. Presentation will be at the Annual General Membership Meeting.” William Murphy gives the background and history of the George Award.

MOTION: Cynthia Majure SECOND: Carmen Tempone  
“To table making a decision on criteria for the George Award until William Murphy re-writes the criteria based on the Boards’ discussion from this meeting.”

Motion carries.

The Board discusses the Herbie Award, and considers the following criteria recommendation from Lon Jerome: “The Herbie Award is for any member of CoastCon that has shown dedication and volunteered (officially or unofficially) their time resources to help CoastCon Inc. Each member of the Governing Committee will be secretly polled by the Chairman for 2 nominations. The Chairman alone with count the vote and is solely responsibility for getting the awards created. Presentation will be at the Annual General Membership Meeting.”

MOTION: Cynthia Majure SECOND: Mark Tempone  
“To table making a decision on criteria for the Herbie Award until Garland Young re-writes the criteria based on the Boards’ discussion from this meeting.”

Motion carries.

The Board discusses the report on Mark Worrell. Lon Jerome and Tex Albritton spoke to Mark Worrell; Lon Jerome is not present to deliver the report, and Tex is unprepared to deliver the report in his stead.

MOTION: Mark Tempone SECOND: Brian Everhart  
“To table the Worrell discussion until more information is gathered and the CC29 Board is seated.”

Motion carries.

At this time pizza provided by Theresa Anoskey is delivered; the Board thanks Theresa for providing food and

OLD BUSINESS:

drinks for this meeting. Meeting adjourns for a break at 6:00 pm.

Meeting reconvenes at 6:15 pm.

The Treasurer presents the CC28 Budget Amendment prepared by Lon Jerome and Carmen Tempone; the Board reviews it. Carmen explains the budget entries, and the Board has a general discussion about same. (Please see attached CC28 Budget Amendment)

MOTION: Carmen Tempone SECOND: Brian Everhart  
“To waive reading aloud a breakdown of all budgetary items.:

Motion carries.

MOTION: Mark Tempone SECOND: Carmen Tempone  
“To accept the CC28 budget amendment as distributed to the Board.”

Motion carries.

Carmen Tempone reads aloud a letter given to her by Chairman Lon Jerome regarding reimbursement of airfare for Arlene Martel. (Please see attached letter)

The Board discusses Lon’s request that CoastCon reimburse Cynthia Majure for the Martel airfare and to allow Lon to assume the debt to CoastCon. William Murphy states that he feels CoastCon 28 benefited from Martel’s attendance, and that the reimbursement should be made to Cynthia and assumed by Lon. Mark Tempone states that it may start a dangerous precedent in which any member may pay for a guest and then demand reimbursement from CoastCon.

The Board discusses the issue in two parts: part one, whether CoastCon is willing to reimburse Cynthia and allow Lon to assume the debt, this being a “one time only” case; part two, how CoastCon would document the debt owed by Lon if part one occurred.

MOTION: John Holland SECOND: William Murphy  
“To reimburse Cynthia Majure in the amount of \$1213.90 for the Martel airfare, debt to be assumed by Lon Jerome.”

Motion passes

OLD BUSINESS:

MOTION: John Holland      SECOND: William Murphy  
“That the Board draw up a promissory note to collect \$1213.90 for the Martel airfare from Lon Jerome, to be approved by the Board and presented to Lon Jerome.”

Meeting is adjourned for a break at 7:45 pm.

Meeting reconvenes at 7:55 pm.

The Secretary makes a call for CC28 Final Reports. The reports are given as follows:

Art Room – final art room report is not yet complete, pending completion of budget. Final report will be delivered after Mary Williams and Carmen Tempone confer. Mary previously submitted her Continuity Binder material to Cynthia, and it will be archived.

Game Room – Lon Jerome and Ned Harvey are not present; final reports will be submitted later.

Hospitality Suite – Lon Jerome is not present; final report will be submitted later. Board discusses how Suite could be improved upon.

Hotel Liaison – Lynn Jerome presents final Hotel report (see attached hotel report).

Guest Liaison – Cynthia Majure presents final Guest report (see attached guest report)

Merchant Room – Mark Worrell is not present; final report will be submitted later. Tex Albritton comments on Merchant Room, Board discusses how it can be improved upon.

Programming – Cynthia Majure presents final Programming report (see attached programming report)

Webmaster – Cynthia Majure presents final Webmaster report (see attached webmaster report)

Charity Liaison – Carmen Tempone presents final Charity report (see attached charity report).

Security – Ricardo Cruz presents final Security report (see attached security report)

Fan Liaison – Bob Hart is not present; final report will be submitted later. John Holland comments on party rooms.

Video Rooms – Lon Jerome is not present; final report will be submitted later. Board discusses how Suite could be improved upon.

Registration – Mark Tempone presents final Registration report (see attached registration report).

Volunteers – Mike White presents final Volunteer report (see attached volunteer report).

**EXECUTIVE SESSION:**

Secretary asks if anyone would like clarification of what an Executive Session is, when it may be called, who is allowed to attend, and how Executive Session minutes are to be recorded, approved, and archived. Assembled Board members and guests indicate that they would like clarification; Cynthia reads from “Robert’s Rules of Order: Simplified and Applied” the section regarding Executive Session. Questions are asked and the answers are given from Robert’s Rules of Order book until all present are satisfied that they understand the basics of Executive Sessions.

MOTION: Cynthia Majure SECOND: Carmen Tempone  
“To move into Executive Session to approve March 20<sup>th</sup> Executive Session minutes and to re-open and resolve the tabled issue from the March 20<sup>th</sup> Executive Session.”  
Motion carries

Guests exit; Executive Session begins at 8:00 pm.  
Executive Session ends at 8:20 pm, guests return.

Action taken in Executive Session:

MOTION: Cynthia Majure SECOND: Carmen Tempone  
“To approve the minutes of the March 20<sup>th</sup> Executive Session.”  
Motion carries.

MOTION: Cynthia Majure SECOND: Carmen Tempone

“To post the approved “Open Letter from the CoastCon Board to the Fans” on the website and the forum.”  
Motion carries.

CORRESPONDENCE: The Board is informed of the resignation of Chairman Lon Jerome.

MOTION: Mark Tempone SECOND: Carmen Tempone  
“To waive the reading aloud of Lon’s resignation as Board members have already received an email copy.”  
Motion carries.

MOTION: John Holland SECOND: Mark Tempone  
“That the Secretary summarize Lon’s resignation for present members.”  
Motion carries.

Cynthia Majure summarizes resignation.

MOTION: Mark Tempone SECOND: John Holland  
“To accept Chairman Lon Jerome’s resignation.”  
Motion carries.

Cynthia says, “At this time, and I believe I speak for the entire Board, I would like to thank Lon Jerome for his hard work, without which CoastCon 28 would never have been possible. We will miss him, we wish him well, and we hope that he will continue to work with us in whatever capacity he feels he is able.”

MOTION: Mark Tempone SECOND: John Holland  
“That the Web Design Team Leader position not be re-opened during the nomination of staff positions by the next Chairman due to the fact that the position no longer needs to be filled since the webmaster has a year of experience.”  
Motion carries.

Secretary reports that she has received a resignation from MAL Brian Everhart. Brian states his reasons for resigning, and assures the Board that he will still help CoastCon in a staff position and throughout the year. The Board thanks him for his hard work, and advises him that we will be calling on him, encouraging him to remain as a team player.

ANNOUNCEMENTS: Secretary announces that there will be a Special Governing Committee Meeting immediately following the Transition Meeting.

NEW BUSINESS: Call for new business; since CoastCon 28 is relieved and wrapped up, there is none called.

MOTION: Cynthia Majure SECOND: Carmen Tempone  
“That the Transition Meeting be adjourned.”

Motion carries.

Meeting adjourns at 8:43 pm.

APPROVED: \_\_\_\_\_ ADOPTED: \_\_\_\_\_  
Chairman Date

Minutes recorded by Cynthia Majure